

DONCASTER METROPOLITAN BOROUGH COUNCIL

MINIBUS ACT 1977 : APPLICATION FOR A MINIBUS PERMIT

To: The Executive Director, Neighbourhood Services,
Doncaster MBC, PO Box 257, The Council House,
College Road, Doncaster, DN1 1RN

I apply for a minibus permit and declare that the statements made below are true and that the undertakings given in answer to Question 11 will be fulfilled. I attach the fee of £7.00. Cheques should be crossed and made payable to Doncaster Metropolitan Borough Council.

Signature: _____ Date: _____

Full Name of Person Signing: _____
(BLOCK LETTERS)

Position: _____ (eg. Secretary)

NB. Please read the notes on Page 3 BEFORE completing this form.

Please note that you must ensure that your minibus at all times complies with the relevant provisions of the Minibus (Conditions of Fitness, Equipment and Use) Regulations 1977. Copies of the Regulations can be obtained from HMSO or inspected at the appropriate Directorate.

1. Full Name of Body, School or Institution on whose behalf the application is being made: (see note 1)

2. Address: (including postcode)

Telephone No: _____

3. State the Classes of Passengers to be carried: (see Note 2)

4. State the purposes of the journeys to be made: (see Note 3)

5. Registration No. of vehicles:	PN 57 MFE
6. Seating capacity (see Note 4)	16
7. Name and Address of registered keeper of vehicle (see Note 5) <i>67th Doncaster Scout Group, Eric Hepworth</i> <i>Main Street, Sprotbrough, 72 Apley Road Doncaster DN1 2AY</i> <hr/>	
8. Where is the vehicle normally kept? <i>The Barn Main Street Sprotbrough Doncaster</i>	
9. Has the body you represent ever before applied for a permit in respect of this vehicle to this or any other issuing authority? <hr/> <hr/>	
10. If the answer to Question 9 is YES give the following details: (a) Name of issuing authority or authorities to whom application made <hr/> (b) Date of Application: _____	
11. Do you undertake: (a) to ensure that the vehicle is at all times maintained in a fit and serviceable condition to comply with the instructions of the Local Authority; (b) to make sure that the vehicle will at all times be insured in accordance with the requirements of the Road Traffic Act 1972 for the purposes for which you wish to use it under the permit. (c) to ensure that all persons driving the vehicle will be over 21 years of age and experienced drivers with full driving licences; (d) to ensure that there is a current MOT Certificate for the vehicle; (e) to ensure that if charge is to be made for a journey then the Regulations covering the use of the Minibus Act Permit will be fully observed. PLEASE ANSWER YES OR NO: ___ YES ___	

NOTES

1. Please note that Section 2(5) of the Minibus Act provides that if the body issuing the permit consider it appropriate they may grant the permit to a named individual on behalf of the applicant body rather than to that body itself.
2. If the classes of passengers that you intend to carry conform exactly to one or more of the following standard classes, please indicate in answer to Question 3 only the letters (below) signifying those classes. If, however, you intend to carry some classes that cannot be so described, please indicate this by the letter 'E' and then give full details of that class. Remember that everyone (including attendants etc.) must be accounted for. Please note also that the Act does not allow permits to authorise the carriage of the public at large.

The standard classes are:-

- A. Members of any organisation (including a designated body) to which the permit has been granted;
 - B. Persons the helping of whom is a purpose of the organisation to which the permit has been granted, and persons necessary to assist them;
 - C. Persons who are seriously handicapped by illness, injury or deformity (including persons who are blind, deaf, dumb or suffering from mental disorder) and persons necessary to assist them;
 - D. Pupils or students of any educational institution providing primary secondary, higher or further education, and any persons necessarily attending them, including staff and members of parent-teacher organisations;
 - E. Other classes to be specified (see above)
3. In answering Question 4, please remember that the purpose of the journeys as well as of the body making them must be concerned with education, with religion, with social welfare or with other activities for the benefit of the community. The Act provides that the vehicles may not be used with a view to profit or incidentally to an activity which is itself carried on with a view to profit.
 4. Please note that permits can only be issued to vehicles adapted to carry more than 7 but not more than 16 passengers. In calculating the number of seats, do not include the driver.
 5. The name and address of a vehicle's registered keeper are those as given on its registration document (or, if still in force, its log book).
 6. It is essential that the instructions of the Doncaster Borough Council are carried out with regard to maintenance, inspection and reporting of defects.
 7. A current MOT Certificate is required if the vehicle is 3 years old or older, and it is an offence to use such a vehicle on the roads without a current certificate.